



## Carlingford Public School Parents & Citizens Association Monthly General Meeting

Meeting Date	17 May 2021	<a href="#">Constitution</a>	<a href="#">By-Laws</a>
Meeting Time:	7:30pm	<a href="#">Code of Conduct</a>	<a href="#">Virtual Meeting Rules</a>
Meeting called by:	Rob Kerle (President)	<a href="#">Grievances</a>	<a href="#">Website</a>
Facilitator:	Rob Kerle (President)	Registration Link:	
Minutes Taker:	Muzna Zohaib (Secretary)	<a href="https://us02web.zoom.us/join/https://us02web.zoom.us/meeting/register/tZEtc-ugpz0rEt0iAxQdn8AgS0w758Haq-ov">https://us02web.zoom.us/meeting/register/tZEtc-ugpz0rEt0iAxQdn8AgS0w758Haq-ov</a>	
Location:	Zoom (online only)		

### Attendees:

Rob Kerle	Lynley	Todd Dewey	Joycelyn Lim
Muzna Zohaib	Ruchi Shrivastava	Belinda Harrison	Stephanie Lam
Neil Hinton	Fiona Tramonte	Penny Perry	Lucinda Sitingco
Emily Wong	Trudy Mendis	Nargess Saqeb-Akram	Neridah Parker
	Erum Habib		Linda Xu

### Apologies:

Svantje van Hummel	Tania Cochrane	Kate Makin	Belinda Sultana
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## Agenda

<b>Items</b> <i>(CTRL + Click to visit a section)</i>	<b>Presenter</b>	<b>Time</b>
<a href="#">Meeting Open</a>	Rob Kerle	[Time]
<a href="#">Previous Minutes</a>	Rob Kerle	[Time]
<a href="#">Business Carried Forward</a>	Rob Kerle	[Time]
<a href="#">Correspondence</a>	Rob Kerle	[Time]
<a href="#">Reports</a>		
<a href="#">President's Report</a>	Rob Kerle	[Time]
<a href="#">Treasury Report</a>	Todd Dewey	[Time]
<a href="#">Canteen Report</a>	Belinda Sultana	[Time]
<a href="#">Uniform Shop</a>	Linda Xu	[Time]
<a href="#">Band Report</a>	Ruchi Shrivastava	[Time]
<a href="#">Fundraising Report</a>	Emily Wong	[Time]
<a href="#">Class Parent</a>	Svantje Duller	[Time]
<a href="#">Principal's Report</a>	Neil Hinton	[Time]

[General Business](#)

Rob Kerle

[Time]

[Matters Arising](#)

[Close](#)

Rob Kerle

[Time]

## **Preamble**

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### *Virtual Meeting Rules*

This meeting will not be recorded as stipulated by the P&C Federation rules governing a virtual meeting.

1. Equity - there is a requirement to ensure that all people wishing to participate are able to do so in an equitable manner, this includes internet connections and ability to be active in the meeting:
2. If someone has a technical issue with their sound and cannot be heard, we will enable chat capability.
  - a. If there is a drop out of a number of participants, we may have to defer the rest of the meeting until a time all can participate.
  - b. Host reserves the right to mute all participants, if necessary, to gain control of the meeting back.
  - c. Voting – will be done using the Zoom meeting Poll function. Only current 2021 financial members can vote in this meeting; a report can be extracted after the close of the meeting to check that the vote was carried out only by existing financial members.
3. Membership – any membership fees submitted through Qkr! for the 2021-member register by the close of this meeting, will have voting rights at future meetings held up until the AGM is held in March.
4. Quorum – we must maintain a minimum of 5 members in this meeting for the quorum to be valid.
5. No proxy voting allowed – you cannot place a vote on behalf of another member if they are not in attendance.

### *Code of Conduct*

The Code of Conduct and all governance and policy documents are available via the links at the top of this document. If you have not seen or received a copy, please speak up and we will email it to you. If you have questions or access issues regarding any of these documents, please contact the Secretary via email.

## **Meeting Items**

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### *Opening*

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#### *Welcome to New Members & Visitors*

Sharon Bibiero and Mujitaba Faraaz

## *Conflict of Interest Declaration*

P&C Association members must declare interests which a conflict, either perceived or actual, with your P&C Association duties and activities that might benefit the private interest of a member/s of the P&C Association.

Please take this moment to review this obligation with the agenda and topics to be discussed at this meeting, and make any concerns known at any time before, throughout or after the meeting.

## *Casual Vacancies*

### **2021 P&C Executive**

Members are invited to nominate for the following committees:

- Vice President x 2

### **2021 Committees**

Members are invited to join the following committees:

- Fundraising Committee
- Band Committee
- Building Fund Committee

## *Previous Minutes*

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The minutes of the previous meeting held Monday 26<sup>th</sup> April 2021 are to be adopted.

Motion: Emily	Seconded: Todd and Trudy
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## *Business carried forward from previous meeting*

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1. Car park gate

Tania and Neil are working. - To be updated via Principals report next month

2. Clarity on P&C building fund and how other schools are working.

Trudy and Rob are having presentation from other school, hopefully it will be decided in next P&C meeting.

Closed and ongoing report via Building Fund Subcommittee

3. Hybrid meeting

Adam is leading, he will be back tomorrow, he can make it happen as per Neil. Rob Kerle to follow up

4. Can we move the Camp Australia signs to assist with visibility into the school for parents to be more comfortable at drop off - Neil to work on with CA.

Signs have been moved. More people parking down the road and people can see kids walking to new building.

Closed

## Correspondence

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Correspondence from Linda Grimmond, E/ALD Teacher CPS – Between April 23 and April 28 2021

Dear Mr Kerle,

I am writing to you in the hope that the P&C might consider a request to provide some funding for our Table Tennis club, of which I am the co-ordinator. This extra-curricular club operates on a Friday at lunchtimes and provides a wonderful opportunity for students from Years 3-6. Table tennis is a very inclusive club, suitable for students with all abilities and backgrounds. It is a great way to make friends and build confidence. It was one of only a handful of extra-curricular activities that was able to continue operating during the height of COVID19 restrictions in 2020. Due to its popularity, we have had to split into Stage groups on a fortnightly rotation.

We currently have 3 tables that have been removed from their unstable legs and to set up each lunch time we have to place the 6 heavy tabletop halves onto fold out tables. This takes 2 strong adults about 15 minutes, and the resulting tables are a bit of an OH & S risk. It is likely that we will have to cancel the club as the set up and pack away is unsustainable. I am proposing that the P & C could consider helping us to purchase 3 fold-away tables at the cost of approximately \$900 per table.

Example for estimating cost: <https://aussietabletennis.com/product/cornilleau-sport-250-indoor-table-tennis-table>

I believe you are having a meeting next Monday. If you would like I could attend (Zoom) to present my request. Please let me know what would be a suitable option.

I look forward to discussing this further with you.

Kind regards,

Linda Grimmond  
EAL/D Specialist Teacher  
Carlingford Public School

UPDATE APRIL 27 2021

Hi Rob,

I have prepared a couple of quotes with roughly equivalent products on the attached spreadsheet – one from Aussie Table Tennis and the other from Table Tennis World. I couldn't find suppliers for identical tables. My preference would be for Option 1 given the specs of each product.

I had initially thought we could only store 3 tables in the new hall but after discussing with Neil Hinton, he advised me that we will be gaining extra storage with BA moving to their own premises, so I have cheekily increased it to 4 tables. This would be ideal. At the moment we have about a dozen kids having to bounce a ball against the wall while waiting for a table.

I have also attached some product specs if anyone is interested in the finer details.  
I hope this will be sufficient for you to put it to a vote. Thanks again for your support.

Table Tennis Club - Request P&C

Quote 1

[Cornilleau Sport 250 Indoor Table Tennis Table For Sale \(aussietabletennis.com\)](http://aussietabletennis.com)

Tables	Cornilleau	4	\$899	\$3,596	nets included
Bats	Stiga 2Star	30	\$22	\$648	
Freight				nil	
				\$4,244	

Quote 2

[Table Tennis Tables Indoor : Stiga Pro Play Roller 18mm Table Tennis Table \(tabletennisworld.com.au\)](http://tabletennisworld.com.au)

Tables	Stiga Pro F	4	\$899	\$3,596	net & post not included
Nets	net & post	3	\$46	\$138	

<https://www.tabletennisworld.com.au/bats-with-rubber/table-tennis-bats-shakehand-grip/Stiga-Circle-series-Spirit-Table-Tennis-Bat>

Bats	Stiga Spirit	30	\$20	\$597	
Freight				n/a	pick up only available
				\$4,331	

They are asking \$4244 for tables.

Neil said, tables are great, but they have cracked now. Broken legs are dangerous. Tabletops are portable. There is no initial cost when tables were given to us. we got situation where kids were more and equipment were less. If they can help, then that would be great so kids can eventually can use. We will set 4-5 tables for kids.

Question: is there any opportunity to run more than one day or hard for Belinda to handle. Neil said that we can engage multiple teachers. We have several teachers who are handy in table tennis and may be interested.

Neil: After school care is using them, we will get whole back in the morning.

Vote for upgrade tables: Passed

## President's Report

### Road Safety Focus - 2021

We are awaiting completion of final works to extend the double unbroken line per our last report. However, at the time of writing I have been away from Sydney for a week so I will follow up on my return.

In the meantime, we continue to see dangerous behavior around the Rickard St at both pickup and drop off times, most commonly illegal U-turns and 3-point turns across the road not just across double unbroken lines, but in the close vicinity of the pedestrian crossing.

I encourage any who wish to see this change to contact Eastwood Police to request further enforcement of safe driving in this area, as well as personally driving safely and considerately, at all times.

I'd also like to thank Neil Hinton who worked closely with the P&C and Parramatta City Council to achieve these outcomes.

### Office 365 platforms and email migration service partner update.

I've received 3 proposals from Microsoft NFP partners, and I'm currently reviewing them before I make a proposal to vote for a solution. Due to delays in follow up responses I do not yet have a proposal for the P&C membership to review. Once all questions are answered and we have a full view it will be put to a vote. As a reminder, the objectives of this project are below:

- *Take advantage of low cost or free platforms made available for NFPs to minimise cost of service for the P&C (Value for money).*
- *Ensure our P&C has the correct systems in place to ensure good governance, access to technology, value or money and ease of transition between office bearers and other volunteers over time (Reduce Risk)*
- *Ensure our employees and subcommittees have access to the right systems and technology to be most effective in their roles (Support our Volunteers)*
- *Centralise administration for emails and data storage outside of individual office bearer and skillsets within the P&C and minimise reliance on volunteer and employee's personal equipment and subscriptions (Good Governance)*

### Project & Investment Focus

Items carried forward as a priority from 2020 included:

1. New playground to take advantage of the space created by the removal of the old BA building.

*Steering Committee has been formed, to meet in the coming weeks.*

2. Seating for students during lunch breaks

*To be informed by planning around the playground, and feedback is encouraged from all members on this issue.*

3. Improvements to Toilet blocks (Dept. Building)

4. Improvements to Canteen (Dept. Building)

Currently the school is not eligible for an extension of the Canteen building itself, so we are working to see what can be done by improving equipment, bench/ prep space and workflow. We've received consultancy, and equipment quotes on a number of parts of this solution and will continue forward until a firm plan is competitively quoted that will provide the required benefits. Trudy Mendis from our Building Fund committee is also looking at grant opportunities to reduce the cost of implementing these changes.

### Canteen:

Neil: Previously students were 300 and now we have grown, there is tree at the back of canteen, that might go to make more room and extension of canteen. Neil has contacted department and they will come to check.

## **Other opportunities for change and improvement**

A range of key themes were discussed for during our Planning Meeting in 2020, for additional focus in 2021. Projects that are on our "list" but don't have anyone to drive them at this point include:

- Road Safety – CCTV and more enforcement - Neil is requesting clarity on CCTV policy from the Department, as potential funding grants are available for support this if it is allowed.

### **CCTV:**

Neil has spoken to other schools and by next meeting Neil is hopeful that there might be any feedback/update from department.

- Parent Involvement at School – Parents being able to be a part of Classroom support for reading and other on-site support initiatives is a key theme of interest from CPS parents and we are awaiting clarification of policy from School Exec, as it is understood that some teachers are keen to move forward with some of these engagements.

### **Parent involvement at school:**

Neil: Parents are allowed on site, and we are very conscious for that. We potentially seeking advice, we are not opening doors for everybody. Next month we will have more details.

The 2 roles of Vice President are both still vacant, and for anyone interested in joining the P&C Exec and working to drive key projects forward this would be a great opportunity. Please contact me on [cpspcpresident@gmail.com](mailto:cpspcpresident@gmail.com) if you are interested.

## **Building Fund: Constitution/ Sub Committee Rules for Adoption**

Building funds are Deductible Gift Recipients (DGR) – therefore contributions to the building fund are tax deductible. School building/maintenance costs are not usually covered by the Department of Education. The less our school has to spend on maintenance of buildings, the more they have to spend on resources for our children. We can fundraise for any possible shortfalls that arise from the new building project at our school. Allowing tax-deductible donations makes giving to our school more attractive to commercial groups. Trudy Mendis and I will present further information for discussion and agreement of a path forward.

### **Building fund:**

Trudy: Airconditioning in the hall in the new hall. Can't use table and chair. There might be requirements for cola. So, if you have something in mind so you can apply for specific donation. DGR only approve library or building funds. It is good idea to send set building fund.

It's a separate entity than P&C. Funds can be paid for administration, so the funds can be used in administrating the building if not on exactly on building.

We can use funds for outdoor learning purpose but with a permanent building structure like we have for cola. There is quite long list explaining where we can use or not use the building funds.

Neil: dance studio with mirrors on walls, there are quite many projects where we can use building fund.

Rob: We can collect funds from parents and community who wants to return to community or help school.

Vote for building fund Subcommittee Rules: passed

## **Vote to Adopt the Sub-Committee Rules for the Building Fund**

### **School Strategic Improvement Plan 2021-2024 Strategic Direction 3: Wellbeing in Community**

Annie Mackenzie (Current CPS Year 1 Teacher, has taken the lead role in the community pillar of Wellbeing, the other 2 pillars being Staff and Students. Initial conversations with Annie show a strong and positive alignment between our Class Parent Program and her role as part of the school. I had recently

made enquiries regarding the existence of a Community Engagement role which is often seen in other schools, and Annie's role addresses this excellently.

I met with Annie last week and shared our initiatives and thoughts, and we will receive further information from her this week following her initial presentations to the School.

We look forward to working with Annie and aligning our efforts to increase access to key information, build both formal and informal parent community networks, and to further develop inclusivity and accessibility across language and cultural parent groups at CPS.

Kind Regards,  
Rob Kerle  
President  
Carlingford Public School P & C Association



## Treasurer's Report

# Balance Sheet

## Carlingford Public School P & C Association As at 10 May 2021

10 MAY 2021

### Assets

#### Bank

Community Solutions Cash Res	126,831.77
Community Solutions Cheque Ac	43,242.81
Westpac Community Debit Card	194.64
<b>Total Bank</b>	<b>170,269.22</b>

#### Current Assets

Accounts Receivable	370.20
Cash Float - Canteen	100.00
Cash Float - Uniform Shop	200.00
Cash Float- Mothers day stall	310.00
Inventory	28,982.73
<b>Total Current Assets</b>	<b>29,962.93</b>

#### Fixed Assets

Band Equipment	13,989.87
Canteen Equipment	5,116.00
Less Accumulated Depreciation on Band Equipment	(14,136.87)
Less Accumulated Depreciation on Canteen Equipment	(4,791.00)
Less Accumulated Depreciation on Office Equipment	(1,682.99)
Office Equipment	1,682.99
<b>Total Fixed Assets</b>	<b>178.00</b>

**Total Assets** **200,410.15**

### Liabilities

#### Current Liabilities

Accounts Payable	8,602.74
Band Bond	740.00
PAYG Withholdings Payable	470.00
Superannuation Payable	525.35
<b>Total Current Liabilities</b>	<b>10,338.09</b>

**Total Liabilities** **10,338.09**

**Net Assets** **190,072.06**

### Equity

Current Year Earnings	(95,080.25)
Historical Balancing	(18,985.66)
Retained Earnings	304,137.97
<b>Total Equity</b>	<b>190,072.06</b>

# Profit and Loss

Carlingford Public School P & C Association  
For the period 1 January 2021 to 10 May 2021

1 JAN-10 MAY 2021

## Trading Income

Band Income-Shirts	95.00
Canteen Sales	48,249.30
Instrument Hire	4,380.00
Interest Income	16.60
Mothers Day Stall Income	1,250.00
Other Revenue	(7.00)
Uniform Shop Sales	51,275.80
<b>Total Trading Income</b>	<b>105,259.70</b>

## Cost of Sales

Band Expenses	3,432.00
Cost of Goods Sold - Canteen	29,483.51
Cost of Goods Sold - Uniform Shop	31,963.82
Merchant Fees	233.75
Mothers Day Stall Expenses	853.25
Superannuation	1,545.99
Wages and Salaries	16,273.66
<b>Total Cost of Sales</b>	<b>83,785.98</b>

**Gross Profit** 21,473.72

## Operating Expenses

Bank Fees	1,800.46
Consulting, Bookkeeping & Accounting	5,175.50
Depreciation	8,046.00
Donations	100,000.00
Fathers Day Stall Expenses	727.10
General Expenses	64.55
Insurance	204.72
Kindy 2022 Transition Morning Tea Expenses	(6.00)
Subscriptions	541.64
<b>Total Operating Expenses</b>	<b>116,553.97</b>

**Net Profit** (95,080.25)

Belinda Harrison: Usually early in the year, we vote to approve spend in specific areas to support learning, such as reading or technology resources. Did we do that this year?

Rob: Not specifically – some spend was preapproved and \$100K was invested in the playground and other projects but we can re-visit this.

Neil: in the past we have asked for resources for kids, was aware of the larger sums of money pledged but P&C so far this year (100K plus others projects such as fences, discussed). Rob will send email to request any specific needs in detail.

### *Canteen Report*

Parramatta Council attended our canteen on 29 April 2021 for their yearly Food Premises Inspection.

We were compliant in all aspects of the requirements, except in the Maintenance category, where it was found that our refrigerator was not maintaining the correct temperature for a prolonged period of time. As the fridge has been part of canteen for many, many years, it was decided to purchase a new refrigerator which is now up and running. Thank you to the P&C for their prompt response.

I have contacted Council for a follow up inspection.

Belinda Sultana

Canteen Manager

Rob: To clarify, the issue was that after the door was opened to the fridge, correct fridge target temperature was not achieved quickly enough.

### *Uniform Shop Report*

We have been experiencing a few cases of parents disregarding our Returns and Exchange policy by returning items with tags cut off and insisting on refunds/exchange. Having tags on the garment is one of the indicators that the item had not been worn/washed. Furthermore, tagging is done by the supplier, and we are unable to re-tag an item for resale. We seek the cooperation of parents to treat items that potentially are to be returned with care so that they are in a resell able condition.

Our girl's navy pants have been a slow-moving inventory. Over the years, colour has faded on a small number of pants that had been sitting on the shelves. We've had to write these off recently as they are no longer suitable for sale.

Linda Xu

Shop Uniform Manager

Penny: Is it worth adding a reminder to share in parent whatsapp/ chat groups and in dojo?

A visual example would be good to show what is accepted for return and what is not. Or maybe something in newsletter.

Junior cricket team uniform?

## *Band Report*

The band is running smoothly having 39 students playing in performance band and 35 students playing in training band.

The band committee is planning to have a weekend band workshop at school. This would give the children extra practice time before the assembly performance that Matt proposed to have in this term.

Ruchi Shrivastava

Band Coordinator

Matt, Adam and Ruchi want a workshop in school. Adam will suggest suitable day. We have Chatswood festival and we want kids to perform few times before performance.

Grade 6 students will mentor students to take care of their band equipment.

## *Fundraising Report*

### **Mother's Day Stall**

Mother's Day Stall ran well on 7 May 2021. We made a net profit of \$3292.76. We only have 25 items left at the end of the stall. Thank you for all parent helpers below that helped out for the day:

Aditi Ganguly, Alex Meguid, Anita Chinwah, Asha P, Christie Thompson, Fianna Palmer,

Irene Chua, Jennifer Kwon, Jiyoung Park, Joanne, Joycelyn Lim, Linda Xu, Lisa To, Min Zeng, Peipei Zhang, Rumaiya Sajjad, Shaomin Su, Sujung Kim, Surbhi Dadwal, Vanusha Drakshon, Wendy Yeung and Xiaoyan Mao.

### **Disco 2021**

Disco will be on Friday 18 June; ticket price will be \$10. We will make the theme of the disco "OLYMPIC" to celebrate the once in a 4-year event. More detail to follow.

### **Movie Night 2022**

Have contacted a few companies on getting quotes and more detail about the event.

Meeting with Fiona on Friday. K to 2 is 3:15 to 4:15 and other session will be 4:45 to 5:45 for 3 to 6.

We need parents to stay in cola. It will be ticketed event and an opportunity to bring more members, as there will also be a social event for Parents up near the Old Hall during the Disco (Parents are not to be allowed inside the Disco).

Tickets will be on sale on Qkr, advertising to begin this week.

## *Class Parent Report*

In the past month, the Kindergarten WhatsApp groups have continued to be a great place for communication within the individual classes and for entire stage overall.

There are one or more parents in each class that have taken the role as class parent. To build our community more inclusively (culturally and language wise) and insure we are not excluding anyone with possibly language difficulties, I have begun planning ways to reach these different language groups. The idea is to have a leader/contact person for each language group. This could either be the case for each class and/or for the stage overall. There are already several individuals who are interested to assist with this role.

Simultaneously, I am working on setting up the same ways of communication for Stage 1 (Years 1 and 2).

I am planning a get together with current Kindergarten class parents to hear directly from them and to gather questions and suggestions they/their classes have had and might still have. This will assist me to gather a broad overview of general and specific questions new Kindergarten parents have (in the beginning and on-going).

Using this information, I am planning to implement ways of "centralizing" information for new (and existing) parents. As mentioned before this could be in the form of a (digital) brochure or presentation (or similar).

If you have any ideas that could assist me with any of the above, please feel free to contact me on [cpspcclassparents@gmail.com](mailto:cpspcclassparents@gmail.com) or WhatsApp me on 0419 742 259.

Svantje van Hummel

Class Parent Coordinator

## Principal's Report

### **MOTHER'S DAY THANK YOU**

I would like to thank our P&C, Emily Wong and our wonderful volunteers who ran our Mother's Day stall, allowing our students the opportunity to purchase a gift for Mum.

### **STAFF UPDATE**

Congratulations to Mrs Bowey (currently on maternity leave) who was successful in gaining a permanent classroom teacher position through interview at Murray Farm Public School. She will take up the position later in the year. This is great news for Mrs Bowey and Murray Farm PS, but disappointing for CPS to be losing such a fantastic teacher.

I would like to welcome Ms Bronwyn Moncur to CPS, as our new EAL/D teacher replacing Mrs Cucilovic who is on maternity leave.

Unfortunately, our replacement Librarian for Mr Cheng (now on class 1C), withdrew from the temporary teacher engagement she has signed. We are currently seeking a Teacher / Librarian for the remainder of 2021.

### **NAPLAN**

NAPLAN will conclude tomorrow with students completing the last test, Numeracy.

Reports are usually dispatched to schools towards the end of Term 3. We then distribute the reports to parents.

### **KINDERGARTEN 2022 - OPEN MORNING**

We will be holding an Open Day for 2022 Kindergarten families on Thursday, June 17 commencing at 9:45am. The morning will consist of a 'Welcome to Carlingford Public School' address in the hall, a tour of the school, a visit to the Kindergarten rooms and will conclude with morning tea.

Please inform any potential 2022 Kindergarten families of our Open Day and our wonderful school.

**P&C providing Morning Tea? Vote passed.**

**Number of parents on open day: no more than 50 parents**

**People need to register: They will sign in and CPS will check logistics for that.**

### **CPS OPEN DAY**

Our 2021 Open Day will take place on Wednesday, 28 July, during Education Week.

At this stage, due to the uncertainty of COVID restrictions, it is difficult to confirm the program for the day, although we are hopeful of having open classrooms and performances by the band, choir and dance groups.

### **NEW 'OUT of SCHOOL HOURS' HUB**

Alterations to the existing OSHC lease have now been finalised. Under the new lease agreement, the new hall will be handed back to the school, with Camp Australia taking occupation of the new OSHC hub. This facility was handed over to the school last week. Camp Australia has inspected the building and will be fitting it out with furniture this week (school will also supply some items).

We are hopeful that Before /After School Care will operate from the new OSHC hub from Week 6 onwards.

### **SPORTS COURTS**

Our sport courts have been delayed due to engineers wanting to review original drainage plans. Problems have been solved and a work schedule is now in place.

Work will commence on 25 May, with the project due for handover on 25 August.

## **METRO RENEWAL PROJECT – PLAY EQUIPMENT UPGRADE**

A representative from the Department of Education has visited the school in regard to our play equipment upgrade. A meeting will take place in the next few weeks involving DoE Assets, school exec and P&C reps.

## **SAFETY UPGRADE PROJECT**

The project (automated vehicular gate in the top car park and relocating the entry gate to the pre – school) has been handed over to the DoE. We are hopeful work will commence this term.

Neil Hinton

Principal

## *General Business*

1. The P&C would like to congratulate Mrs Bowey on her permanent appointment to Murray Farm Public School and thank her for her tireless efforts (inside and outside hours) to support our children particularly on the musical front.

Request from P&C to invite Mrs Bowey to education week to say thanks in person – Neil will reach out although noted that she is on Parental Leave.

2. NAPLAN as a requirement for high school applications

Penny: Local zone high schools are requiring NAPLAN results as part of the application process, and are required earlier in the process than reports. This is only Department Schools – Catholic Schools are not asking for this. This is a major concern as it goes against the messaging from the Department about the NAPLANs used solely as a school metric tool and separated from the individual results. Of students. Neil and Fiona will investigate with department and schools and revert back (BUSINESS CARRIED FORWARD)

3. Vote for funding of replacement equipment for the CPS Table Tennis Club: total cost \$4,244

Vote passed

4. Summit Fencing visited the School on 23/4/21 to measure and quote the requested changes to the Preschool and the automation of the existing Driveway Gate. Tania Cochrane has tried several times to contact Summit Fencing regarding the outstanding quote and unfortunately the company hasn't forwarded the quote as at 17/5/21. Tania will continue to follow up the outstanding quote with the company.

I am of the understanding the Facilities section of the Department is working in the background to action this request from the School. Tania will continue to pursue this initiative.

5. As CPS is a multicultural school and the school is conducting scripture classes, so at end of term 3 or 4, we can have small presentation from students.

The presentation can be in any form, a prayer, a song, a dance form, skit, role play etc...

I believe it's good for students to have respect, consideration, tolerance for other religions and can live in peace and harmony with each other.

It's just a suggestion.

Adam is scripture coordinator and this request will be forwarded. We can do something considering covid restrictions later year.

6. Request to change time of meeting – RK to engage other P&C groups to discuss most common times.

*Matters arising and business to be carried forward*

Item	Meeting to respond
Hybrid meeting Uniform shop return policy Junior Cricket team uniform Mrs Bowey's farewell @ Education Week NAPLAN requirement in high school applications Scripture Classes Presentation at the end of term	

*Close*

The next meeting will take place on **Monday Jun 21, 2021 07:30 PM**

Meeting Closed at: 9:09pm